



NJB Hoofcare working alongside
Shepton Farm Vets .

Hoof Trimming and Lameness Course Booking Form

Date: 24/02/20

Location: Polshea farm , Bodmin

Postcode: PL30 3PA

Time; 10 am until 3.30pm (Lunch provided)

Course Fee: £216 (£180+ VAT)

**Course Contact Person. Neil Barrett 07834622970 ,email
info@njbhoofcare.co.uk**

Contact Details:

Title: _____ First Name: _____ Surname: _____

Address: _____

Post Code: _____

Mobile Number: _____

Email Address: _____

Date of Birth: _____

Please state any dietary requirements

I enclose a cheque for **£216 made out to Neil Barrett**

BACS: NJB Hoofcare Ltd: Account Number:73339297 & Sort code: 20-00-85

Please use FTbodmin and your initials as referrance on BACS

A VAT receipt will be sent when payment has been received.

Please complete below if **your employer** is paying for the course:

If you are a client to the practice and want for the course to be invoiced please fill out the employer section and confirm that this should be invoiced: **yes/ no**

Employer/ Payment Contact Details: _____

Employer Name : _____

Employer Address: _____

Contact Number: _____

Employer Signature: _____

Shepton Vets reserve the right to cancel this course. Delegates will be offered a full refund or an alternative course date in this instance.

Please sign here to confirm that you have read the terms and conditions on the reverse of this booking form.

Signed: _____

NJB Hoofcare LTD Terms and Conditions:

Payments:

If you wish to attend this course, payment must be received 7 working days before the course start date.

NJB Hoofcare LTD Clients:

- i. Please make it known if you wish for your payment to be invoiced on your account.
- ii. If your employer is paying for you to attend the course they must sign the booking form authorising payment to be charged to their account.
- iii. If you are a client wishing to pay separately, payment must be made 10 working days before the course start date.

Non Clients:

Payments must be made 10 working days before the course start date in order for you to be able to attend.

Cancellation Policy:

NJB Hoofcare reserve the right to cancel this course.

If NJB Hoofcare has to cancel this course, delegates will be offered a full refund or an alternative course date.

If you wish to cancel attending this course:

- i. 100% of the course fee will be refunded to you provided you cancel before the 7 working days
- ii. Cancellation after the 10 working days will result in 50% of the total amount will be refunded to you.
- iii. If you cancel and wish for the refund to be transferred for another course you must let us know.

Office use only:

Form returned date: _____

Processed by: _____

VAT Receipt sent date: _____